

Purpose

The purpose of this policy is to inform staff, students, visitors, contractors and volunteers that OHS is an integral part of all operations at Monivae College.

Scope

This policy applies to all School activities and all staff including casuals and CRT's, students, volunteers, contractors, and visitors to the school.

Legislative Context

- Occupational Health and Safety Act 2004 (Victoria)
- Occupational Health and Safety Regulations 2007 (Victoria)

Policy Statement

Monivae College values and supports its people and is legally and morally committed to ensuring healthy and safe working environments.

Monivae College recognises that school community health, safety and wellbeing is integral to achieving excellent educational and work performance outcomes and commits, so far as reasonably practicable to:

- Providing a safe and healthy workplace to staff, students, visitors, contractors and other parties;
- Ensuring that our school can meet its OHS obligations;
- Providing OHS information, training and supervision to employees and other relevant parties;
- Consulting with employees (and their representatives), managers and other stakeholders on OHS issues; and
- Resolving any OHS issues by following the school's OHS Issue Resolution Procedure.

Monivae College and its Leadership Team are responsible for:

- Providing adequate resources for implementing this policy which includes assigning responsibilities for OHS duties.
- Providing and maintaining safe plant and systems of work.
- Making and monitoring arrangements for the safe use, handling, storing and transport of plant and substances.
- Maintaining, so far as is reasonably practicable, a school that it is safe and without risks to physical and mental health.
- Providing adequate facilities for the welfare of all employees and students.
- Providing information, training and supervision for employees and contractors enabling them to work in a safe and healthy manner.

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Employees, contractors and sub-contractors will be responsible for:

- Fulfilling their duties under OHS legislation and acting in a safe manner.
- Taking reasonable care of their own health and safety and that of others affected by their actions.
- Complying with the safety procedures and directions. Acting in accordance with agreed school procedures for accident and incident reporting and reporting potential hazards to the Principal or his/her representative.

Review

Monivae College is committed to continual improvements of its OHS performance.

Authorisation

Authorised by:	JONATHAN ROWE
	Principal
Signature:	
Date:	18/01/2021

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